

S-E-C-R-E-T

This Notice Expires 1 June 1958

25X1

25X1

ORGANIZATION  
8 April 1958



#### ORGANIZATION AND FUNCTIONS

#### SPECIAL ASSISTANT FOR PLANNING AND DEVELOPMENT

##### 1. POSITION

Effective 1 April 1958, there is established in the Office of the Director the position of Special Assistant to the Director for Planning and Development. The incumbent of this position will be responsible for the functions hitherto performed by the Special Assistant to the Director for Planning and also for (a) the exercise of general supervision of all research and development activities of the Agency and (b) a continuing search for fresh approaches to the Agency's tasks. The following outline of objectives and authorities elaborates and defines these new responsibilities.

##### 2. PRIMARY PURPOSE

The primary purpose of this action is to stimulate the exploitation by the Agency of advanced technology and the invention, development, and operational employment of new methods of performing its tasks. It must be expected that progress toward this objective will require the use not only of new or different tools but also of new or different operational concepts, human skills, and organizational devices. Accordingly, there is need for the creative and imaginative study of all promising possibilities of innovation and of the interrelated changes in techniques and in ways of exploiting techniques that go to make up important innovations. The primary effort of the SA/PD should be to meet this need and to set in motion research and development that holds promise of opening up entirely new approaches. He should also endeavor to insure that work carried on to meet already recognized requirements is focused on the highest priority needs. An important part of this task will be to encourage fundamental reconsideration of needs and possibilities by experienced operators as well as by researchers and to achieve a more effective interchange of ideas between them.

S-E-C-R-E-T

S-E-C-R-E-T

25X1

25X1

ORGANIZATION  
8 April 1958

3. AUTHORITY

a. Studies and Recommendations

The SA/PD will have access to information on operational concepts and techniques and on Agency organization as required for investigations of the sort referred to above. He is authorized to make recommendations for modifications in operational concepts and for the development and use of particular skills or organizational devices where in his judgment changes of this character are required as elements of promising innovations in the Agency's method of performing its tasks. In general it is not intended that he will concern himself with organizational problems except as they relate to possible innovations nor is it anticipated that he will review specific current projects except in connection with the above purposes. Studies and recommendations of the sort here characterized, the scope of which extends beyond research and development, will in all cases be made available to the Deputy Directors concerned before submission to the Director of Central Intelligence.

b. Research and Development

In the narrower field of research and development, the SA/PD will review programs covering the specifically research and development activities of all components within the Agency. He may direct modifications in programs proposed to him and after such review, modification, and approval, will act as the sponsor of Agency research and development programs at the Deputy Director level. Within the latitude ordinarily granted in the execution of programs, he will have general authority to disapprove or direct modification or undertaking of projects. This authority will be limited to the reallocation of personnel and funds already committed to approved research and development programs or provided for in such programs. All of the foregoing authority is subject to coordination with the Deputy Directors concerned where changes in research and development activities would have a significant effect on their organizations or operations, and is subject to existing requirements for review by the Project Review Committee and by the Director of Central Intelligence.

ALLEN W. DULLES

Director of Central Intelligence

DISTRIBUTION: AB

1115  
S-10